Clarkston Town
Building Permit Application Check List

The following items must be completed in digital form:

- ✓ Submit proof of ownership of property or copy of County Plat Map.
- ✓ Completed and approved septic permit from Bear River Health Department (**for any structure with septic – including remodels**)
- ✓ If the property is an uninhabited lot, then a survey **IS** required.
- ✓ Architectural Building Plans (Note: Inspector may require engineered plans.)

  Each bullet point should be a separate digital file

  - Site Plan
    - Show all property lines with dimensions.
    - Exact location of structure, show all setbacks in feet. This includes front, rear and sides.
    - Show in feet the distance between all other existing outbuildings. This also includes residential dwellings.

  - Permit Plan
    - Floor plans for each level drawn to scale
    - Foundation plan drawn to scale
    - Elevation (Show front elevation, rear elevation, and side elevations)
    - Section view/and(or) detail specifics
    - Electrical (All plans shall be drawn to meet current building code or prescriptive building)

  - RES Check (if it is a home). This program is available online at www.energycodes.gov. This must be an accurate profile of your home's energy compliance. It will detail furnace efficiency requirements, minimum insulation requirements, window U-value requirements, and other energy compliance items. http://tradeallypartners.com/utenergycodeguide/

  - Manual J & D (if it is a home)

  - Completed Owner/Builder Form (if applicable)

- ❖ The Inspector will contact you if he needs anything else. Clarkston Town contracts with Hyde Park City for plan review and inspections. Inspectors can be reached by phone @ (435) 563-6507 or by email at darrin.h@hydeparkcity.org.

- ❖ **Clarkston Town requires that there are Dumpster and Toilet Facilities present at the construction site. (See Ord. 19-02)**